QuantERA ERA-NET Cofund in Quantum Technologies

Electronic Submission System

Call 2017 Pre-proposal Submission Guidelines (Stage 2)
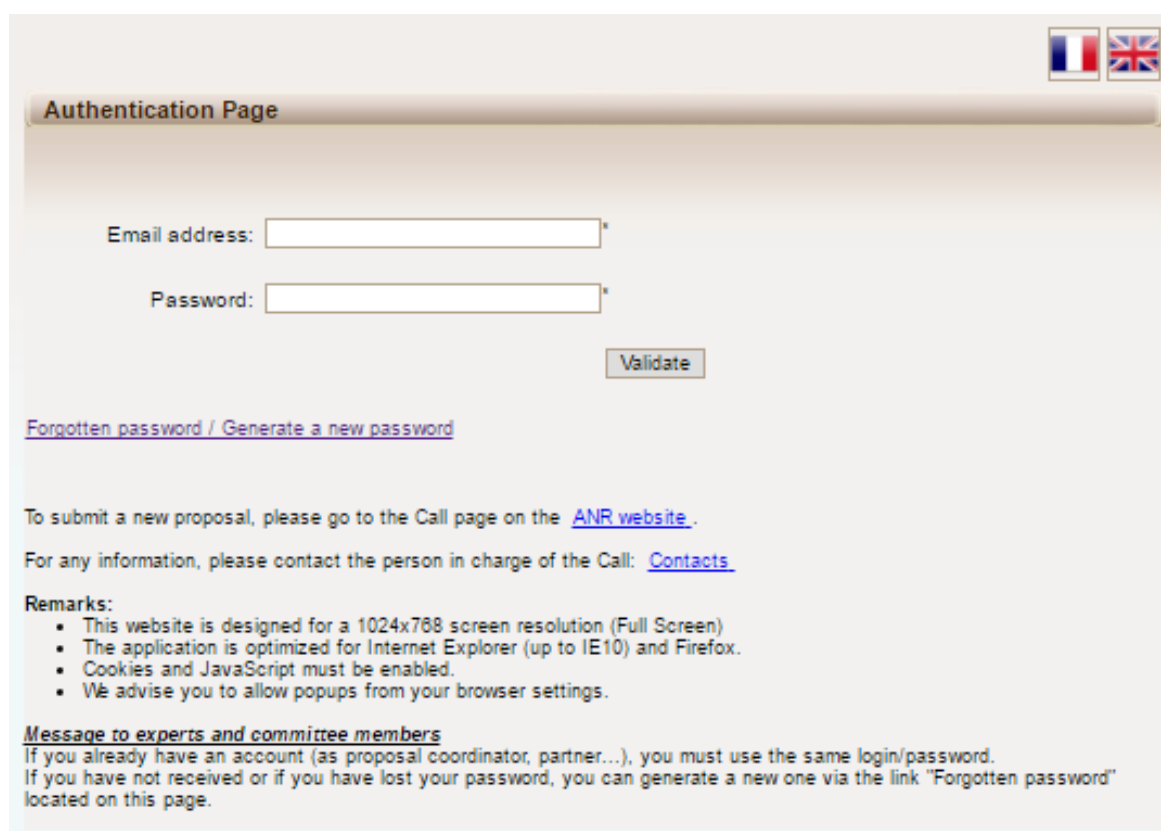
Table of contents

The submission process for the QuantERA Call 2017 relies on the French National Research Agency (ANR) platform. Click on the Union Jack flag to see the English version.

1. Access to Full Proposal

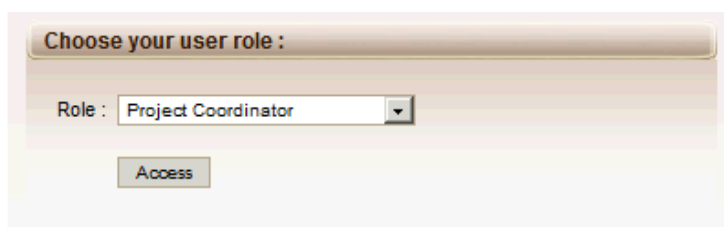**The project coordinator is in charge of submitting the full proposal.**

You do not need to create a new project in the system: <mark>Your pre-proposal has been transferred to the call "ERA-NET Cofund QuantERA (Stage 2)"</mark>.

To access your pre-proposal, and update it into a full proposal, go to the authentication page https://aap.agencerecherche.fr et enter the Email address used at the first stage.

Select the 'Project coordinator' role.

Click on the acronym of your full proposal.

2. Full Proposal Fields to Fill-in

Note: **The system does not check all the call eligibility criteria**.

i. *Partnership and tasks* Tab

Under this tab, the coordinator must fill in the consortium composition and provide basic information about each partner. Partners can be added, edited and deleted.

Note: The partner added is notified and is granted access to modify her/his own information. The coordinator only can modify information at the full proposal level. The coordinator has also the possibility to lock the full proposal so that the partners cannot modify it. The partners do not need to log in, the coordinator has the possibility to fill-in their partner level information.

ii. *Partners/Organisations files* Tab

For each partner, you must indicate:

- *Administrative data* sub-tab: **Partner country**, **Partner category**, **Name of the partner**, **Initials of the partner**, **Research Funding Organisation**, and the **team members** (if already known, see below).
  To proceed: Select a partner, go to the *Administrative data* sub-tab.
  Note: **You can safely ignore the other fields**.

- *Financial data* sub-tab: **Requested funding (€)**, and **Full cost (€)**.
  To proceed: Select a partner, go to the *Financial data* sub-tab.
  Note: **You can safely ignore the *Detailed entry***.

iii. *Identity of the project* Tab

You must enter the following information: **Project Acronym**, **Project English title**, **Duration in months**, **Key words**, **Follow-up project previously funded** (select *No*).

Note: **You can safely ignore the other fields**.

iv. *Scientific abstracts* Tab

Here you must ==copy and paste== in the unique field named *Non-confidential abstract or summary in English* ==the text of the "Summary of the project" AND "Relevance to the topic addressed in the call" section of the Pre-proposal Form==.

v. *Scientific document* Tab

==Upload here the Full Proposal Form AND the Financial Form.==

The templates are available at the QuantERA website: http://www.quantera.eu/co-funded-call/call-2017. The Full Proposal Form must be uploaded in PDF format and the Financial Form as annex in Excel format. The Pre-Proposal Form and the Financial Form replace the documents of the first stage.

vi. *Submission of the project* Tab

This tab allows the coordinator to lock and unlock the project proposal. When the proposal is locked, the other partners cannot modify their information. The tab also provides information on the proposal validity.

==The full proposal will be considered for review if the Full Proposal Form and the Financial Form have been available and if the information requested in the other tabs is provided== (in particular, you can safely ignore the alerts regarding the French partner(s)' missing data).