



QuantERA ERA-NET Cofund in Quantum Technologies

Electronic Submission System

Call 2017 Pre-proposal Submission Guidelines (Stage 2)

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Table of contents

1.	Pre-proposal Creation Request / Account Creation	Erreur ! Signet non défini.
2.	Pre-proposal Creation / Pre-proposal Access.....	3
3.	Pre-proposal Fields to Fill-in.....	4
i.	<i>Partnership and tasks</i> Tab	4
ii.	<i>Partners/Organisations files</i> Tab.....	4
iii.	<i>Identity of the project</i> Tab	5
iv.	<i>Scientific abstracts</i> Tab.....	6
v.	<i>Scientific document</i> Tab.....	6
vi.	<i>Submission of the project</i> Tab	7

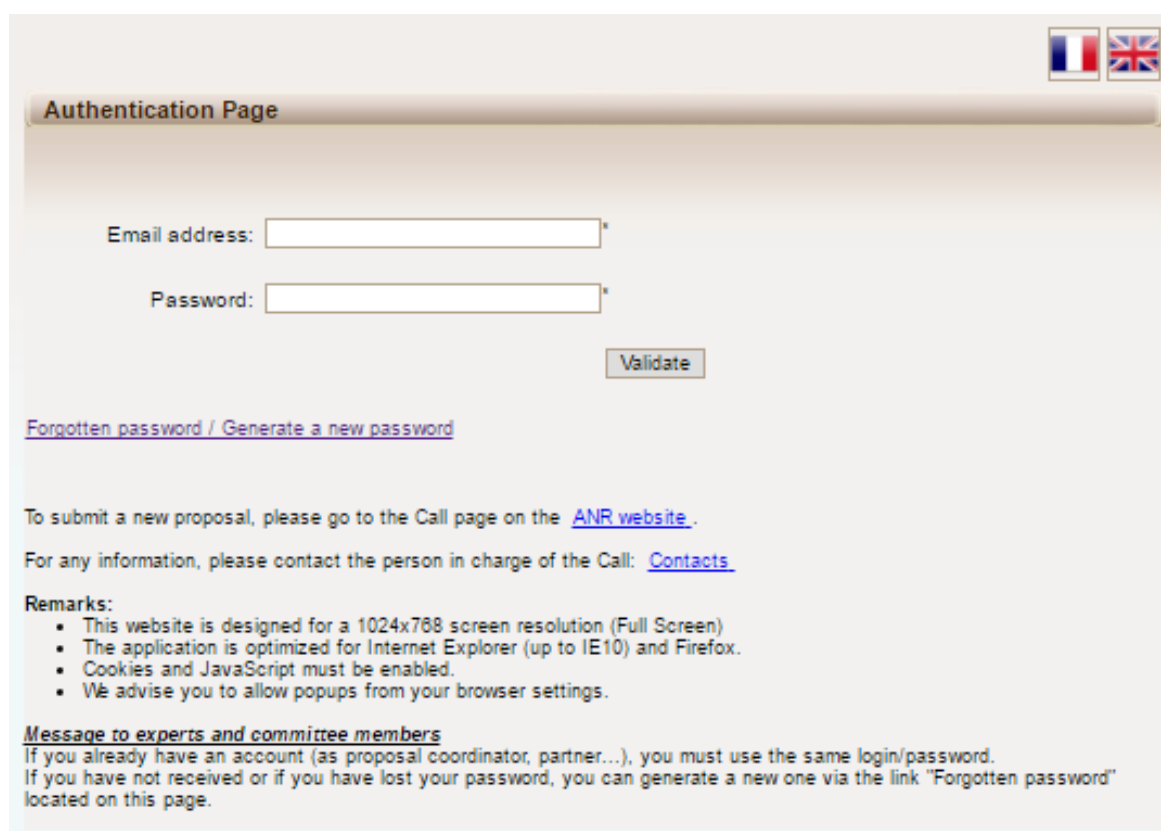
The submission process for the QuantERA Call 2017 relies on the French National Research Agency (ANR) platform. Click on the Union Jack flag to see the English version.

1. Access to Full Proposal

The project coordinator is in charge of submitting the full proposal.

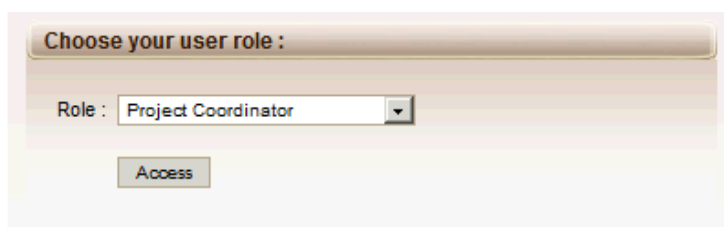
You do not need to create a new project in the system: **Your pre-proposal has been transferred to the call “ERA-NET Cofund QuantERA (Stage 2)”**.

To access your pre-proposal, and update it into a full proposal, go to the authentication page <https://aap.agencerecherche.fr> et enter the Email address used at the first stage.



The screenshot shows the 'Authentication Page' of the ANR website. At the top right, there are two flags: the French flag and the Union Jack. The page has a title bar that says 'Authentication Page'. Below this, there are two input fields: 'Email address:' and 'Password:', both followed by asterisks. A 'Validate' button is positioned below the password field. Below the input fields, there is a link: 'Forgotten password / Generate a new password'. Further down, there is a paragraph of text: 'To submit a new proposal, please go to the Call page on the [ANR website](#).' followed by 'For any information, please contact the person in charge of the Call: [Contacts](#).' Below this, there is a section titled 'Remarks:' followed by a bulleted list: '• This website is designed for a 1024x768 screen resolution (Full Screen)', '• The application is optimized for Internet Explorer (up to IE10) and Firefox.', '• Cookies and JavaScript must be enabled.', and '• We advise you to allow popups from your browser settings.' At the bottom, there is a section titled 'Message to experts and committee members' followed by two lines of text: 'If you already have an account (as proposal coordinator, partner...), you must use the same login/password.' and 'If you have not received or if you have lost your password, you can generate a new one via the link "Forgotten password" located on this page.'

Select the 'Project coordinator' role.



The screenshot shows a dialog box titled 'Choose your user role :'. Inside the dialog, there is a label 'Role :' followed by a dropdown menu that currently displays 'Project Coordinator'. Below the dropdown menu, there is an 'Access' button.

Click on the acronym of your full proposal.

2. Full Proposal Fields to Fill-in

Note: **The system does not check all the call eligibility criteria.**

i. *Partnership and tasks Tab*

Under this tab, the coordinator must fill in the consortium composition and provide basic information about each partner. Partners can be added, edited and deleted.

Note: The partner added is notified and is granted access to modify her/his own information. The coordinator only can modify information at the full proposal level. The coordinator has also the possibility to lock the full proposal so that the partners cannot modify it. The partners do not need to log in, the coordinator has the possibility to fill-in their partner level information.

AAP: ERA-NET Cofund QuantERA - Edition: 2017 - Proposal: Test QuantERA

Partner/Organisation's name	Initials	Category	Requested funding (€)	Civ	First name	Last name	Email address	Role	Title	Coord	Non French partner/organisation	Partner/Organisation without requested funding	Research Funding Organisation
(1)			0.00	Mr	Mathieu	GIRERD	mathieu.girerd@gmail.com	PI	Researcher/Professor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ANR
Austria (1)			0.00										
ÖAW		ÖAW Public Laboratory	0.00	Mr	Bob	Alice	mathieugirerd@yahoo.fr	PI	PhD student, post-doctorant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	FWF

ii. *Partners/Organisations files Tab*

For each partner, you must indicate:

- *Administrative data* sub-tab: **Partner country**, **Partner category**, **Name of the partner**, **Initials of the partner**, **Research Funding Organisation**, and the **team members** (if already known, see below).

To proceed: Select a partner, go to the *Administrative data* sub-tab.

Note: **You can safely ignore the other fields.**

Civility	First name	Last name	Title	Email
	alice	bob		bob.alice@anr.fr

- *Financial data* sub-tab: **Requested funding (€)**, and **Full cost (€)**.

To proceed: Select a partner, go to the *Financial data* sub-tab.

Note: **You can safely ignore the Detailed entry.**

Partnership and tasks | **Partners/Organisations files** | Identity of the project | Scientific abstracts | Scientific document | Submission of the project

Consortium

Display By country

	Name or initials of the partner/organisation	Full cost (€)	Requested Funding (€)	Permanent position (person.month)	NON permanent position WITH Funding requested (person.month)	NON permanent position WITHOUT Funding requested (person.month)	Country head-on	Non French partner/organisation	Partner/Organisation without funding requested	Research Funding Organisation
Select	France (1) CNRS (coord)	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ANR
Select	Austria (1) ÖAW	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	FWF
Select	Poland (1) UoW	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NCN
	Total	0.00	0.00	0.00	0.00	0.00				

Please select the partner/organisation in the table(s) above and then update its administrative and financial data below.

Administrative data | **Financial data**

[Detailed entry](#)

Full cost (€) 0.00 Requested Funding (€) 0.00

iii. Identity of the project Tab

You must enter the following information: **Project Acronym**, **Project English title**, **Duration in months**, **Key words**, **Follow-up project previously funded** (select No).

Note: **You can safely ignore the other fields.**

Partnership and tasks | Partners/Organisations files | **Identity of the project** | Scientific abstracts | Scientific document | Submission of the project

* Mandatory informations to validate form

Project Acronym:

Project French title:

Project English title:

Duration in months:

Financial instruments:

Primary societal challenge:

Key words (please separate each word with semicolons):

Did you register the project at a previous edition: Year: Project Acronym:

Follow-up project previously funded: Acronym of the project:

To the project linked to a programme: [Instructions for the Future programme \(FAQ\)](#)

List of Research Funding Organisation

Research Funding Organisation	Associated to the project	Associated to the partner(s)/organisation(s)
FWF	<input type="checkbox"/>	<input checked="" type="checkbox"/> ÖAW
NCN	<input type="checkbox"/>	<input checked="" type="checkbox"/> UoW

iv. *Scientific abstracts* Tab

Here you must **copy and paste** in the unique field named *Non-confidential abstract or summary in English* **the text of the "Summary of the project" AND "Relevance to the topic addressed in the call" section of the Pre-proposal Form.**

The screenshot shows the 'Scientific abstracts' tab selected in a navigation bar. Below the tabs, there are two text input fields. The first field is labeled 'Non-confidential abstract or summary in English' and has a character count '(number of characters: 218 / 4000)'. The second field is labeled 'I copy and paste here the text of the "Relevance to the topic addressed in the call" section of the Full Proposal form.'

v. *Scientific document* Tab

Upload here the Full Proposal Form AND the Financial Form.

The templates are available at the QuantERA website: <http://www.quantera.eu/co-funded-call/call-2017>. The Full Proposal Form must be uploaded in PDF format and the Financial Form as annex in Excel format. The Pre-Proposal Form and the Financial Form replace the documents of the first stage.

The screenshot shows the 'Scientific document' tab selected in a navigation bar. Below the tabs, there is a section titled 'Submit the scientific document'. It includes a text area for the document content, a language selection dropdown (French/English), and a file upload button. Below this, there is a section titled 'Annex to the scientific document' with a text area for the annex content and a file upload button. The interface also displays a list of submitted documents with their names and submission dates.

vi. *Submission of the project Tab*

This tab allows the coordinator to lock and unlock the project proposal. When the proposal is locked, the other partners cannot modify their information. The tab also provides information on the proposal validity.

The full proposal will be considered for review if the Full Proposal Form and the Financial Form have been available and if the information requested in the other tabs is provided (in particular, you can safely ignore the alerts regarding the French partner(s)' missing data).

AAP: ERA-NET Cofund QuantERA (Stage 2) - Edition: 2017 - Proposal: AcronymTest

⌚ Time remaining before closing of the call for proposals:
15 days 3 hours

Partnership and tasks | Partners/Organisations files | Identity of the project | Scientific abstracts | Scientific document | **Submission of the project**

The closing date for call for proposals is **11/07/2017 until 17:00** (DD/MM/YYYY; Current local time in Paris, France)

Project status : Submitting

Your application will automatically be considered submitted if all the following conditions are met:

- the scientific document has been submitted
- the grant amount requested for the project is non-zero at the closing of the call for proposals

Only information entered on the submission website by the call for proposals closing date will be considered.

An electronic confirmation will be sent to the coordinator on the call for proposals closing date.

Coordinators are asked to lock their projects by the closing date.
The project may be unlocked by the coordinator prior to the closing date if additional changes are necessary.

[Lock proposal](#)

Checking fields

Please note that the submission platform is unable to check that the information you have entered matches the eligibility criteria laid out in the text of the call for proposals.

The minimum conditions for submission of your proposal are met. Please be aware of the following alerts:

- In red**: This condition must be fulfilled for your proposition to be complete
- In orange**: Information about the project or partner that should be filled or corrected

Partner/Organisation 1 : [CNRS \(Coordinator\)](#)

- The partner has not entered all of the required fields under administrative data

Administrative and financial document of the project

[Download document](#)